

# 2015- 2016

## St. Edward Pastoral Plan



**St. Edward the Confessor**

St. Edward Parish  
North Plains, Oregon

# From your Pastor

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March, 2015

Dear St. Edward Parishioners,

I am pleased to present the Parish Pastoral Plan for St. Edward Catholic Parish. This plan represents an extraordinary outpouring of planning, perseverance and prayer. Clearly, the Holy Spirit was at work!

**We Remember** - Over one hundred years ago, a group of dedicated people who were united in faith, created our parish. Blessed with their insight, energy and, devotion each of us has enjoyed the fruits of commitment to loving and serving others. In this plan, their dream continues to be fulfilled.

We must look to the future just as the parish Founders did. Collectively, we needed to chart the course for future generations. We began with the fundamentals. We looked at the successes of the past and we discerned the likely challenges of the future.

**We Believe** - This plan is our guide to living out our Mission. To succeed, it will require the commitment, energy and partnership of **ALL** the parishioners that make up our parish. I ask that each of us reflect upon our God-given gifts and talents as we implement this Plan. Then, pray and discern a program or activity that best fits your gifts and make a commitment to a ministry. I believe that parishioners and our parish will grow stronger through the relationships we build with each other and God in fulfilling our Mission.

I pray for God's blessing on this Plan, as well as on each of you. We must remain open to the workings of the Spirit and allow the Spirit to guide us all to be the Parish and disciples God intends for us to be. Together we will fulfill the goals of this plan and continue loving as Christ loves, serving as Christ serves.

Christ's Blessings Upon You,

*Father Ben Tapia*  
*Parochial Vicar*

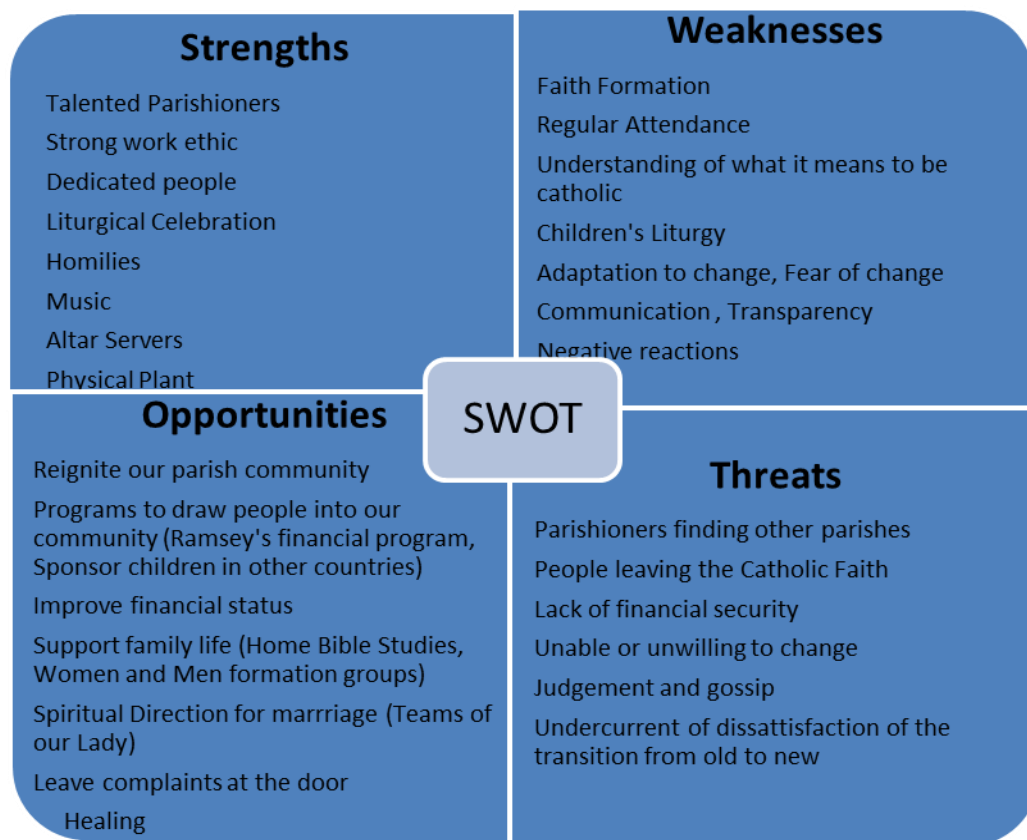
*Father David Schiferl*  
*Pastor*

**St. Edward Mission:** St. Edward is a welcoming catholic parish embracing God the Father, Jesus Christ the Son, and the Holy Spirit. We gather together to practice our faith by prayer, receiving the sacraments, and works of charity.



## Pastoral Planning: SWOT Analysis

The Pastoral Council completed a SWOT analysis in February, 2015 to help identify current strengths and weaknesses or vulnerabilities felt to be components of the Parish. An overview of what lies ahead or opportunities and threats were also examined to assist with the pastoral plan.



## St. Edward Pastoral Plan 2015-2016

Members of the Pastor Council and Pastor gathered on 2/22/15 and established a pastoral plan to support the mission of the church. The plan is considered an on-going effort of the Pastoral Council and subject to changes based on further assessment and prayerful consideration.

Goals (Strategies)	How we are going to get there(Tactics)	Responsibility	Target Date	Personal Responsibility
<b>1. Reignite the Parish Community with a spiritual emphasis</b>	1. Support current spiritual activities <ul style="list-style-type: none"> <li>a. Wednesday prayer group</li> <li>b. Adoration</li> <li>c. Tuesday Evening Mass</li> </ul>	Pastor and Pastoral Council	Present	
	2. Form an adult bible study Faith Sharing groups (long term)	Pastoral Council	Within 1 year	
	3. Support and encourage current committee involvement. Altar Society, maintenance committee, safety, etc.	Pastoral Council	On-going	
	4. Yearly Parish Mission	Pastoral Council	Annually during Lent	
	5. Actively recruit current parishioners through a gift and talent search	Pastoral Council	Within 1 year	
<b>2. Support family life formation</b>	1. Support current programs <ul style="list-style-type: none"> <li>a. CCD Program</li> <li>b. Theology of the Body</li> <li>c. Youth Group</li> <li>d. Marriage preparation</li> </ul>	Religious Education and Pastor	Present	
	2. Establish a Family Life Council <ul style="list-style-type: none"> <li>a. Complete a parish needs assessment</li> <li>b. Establish methods to support the family, recognizing how the family has changed.</li> <li>c. Offer DVD program for families</li> <li>d. Establish a children's Liturgy</li> </ul>	Pastoral Council	Within 1 year	

Goals (Strategies)	How we are going to get there(Tactics)	Responsibility	Target Date	Personal Responsibility
<b>3. Establish a strong financial foundation</b>	<ol style="list-style-type: none"> <li>1. Continue to address parish audit</li> <li>2. Develop a financial report</li> <li>3. Publish a monthly financial statement</li> <li>4. Implement on-line giving/contributions</li> <li>5. Assure stewardship of current funds</li> <li>6. Communicate the theology behind giving</li> <li>7. Develop a plan to embrace the differences associated with varying age groups.</li> <li>8. Identify methods to help parishioners recognize that giving is a responsibility of being part of a church community.</li> </ol>	Administrative Council	Within 1 year	
<b>4. Develop a parish communication plan to keep current and future parishioners informed of parish activities.</b>	<ol style="list-style-type: none"> <li>1. Establish Quarterly Parish Meetings               <ol style="list-style-type: none"> <li>a. Communicate current financial status</li> <li>b. Provide avenue for parishioners to better understand current councils and committees</li> </ol> </li> </ol>	Pastoral Council	Begin April, 2015	
	<ol style="list-style-type: none"> <li>2. Quarterly letter from Pastor with Parish Updates</li> <li>3. Note from Pastor every month in the Parish Bulletin</li> </ol>	Pastor	TBD April, 2015	
	<ol style="list-style-type: none"> <li>4. Parish Bulletin               <ol style="list-style-type: none"> <li>a. Assure all current committees/councils report current activity</li> <li>b. Assure youth group reports activities</li> </ol> </li> </ol>	Staff	Begin in April	
	<ol style="list-style-type: none"> <li>5. Support social media               <ol style="list-style-type: none"> <li>a. Website and Facebook</li> <li>b. Email lists</li> </ol> </li> </ol>	Pastor, Staff, parishioners	On-going	
	<ol style="list-style-type: none"> <li>6. Assure Community Communication               <ol style="list-style-type: none"> <li>a. Representative at Chamber Meetings</li> <li>b. New member welcome/brochures</li> </ol> </li> </ol>	Administrative Council	On-going	

## St. Edward Pastoral Council Charter

<b>Purpose</b>	The purpose of the pastoral council is to advise the pastor in establishing a pastoral plan.
<b>Authority</b>	The pastoral council investigates, reflects and recommends parish activities.
<b>Representation</b>	The council consists of the Pastor and nine members called from the parish community.
<b>Nominations</b>	Nominations will occur annually in October and begin serving in January. New members will be recognized at an installation mass in February. Members will be approved by the council to fill vacancies for the remaining term if any member leaves the council. Members are entitled to withdraw voluntarily from the council by submitting a written resignation.
<b>Term Limits</b>	Members will serve no more than three years. However through prayerful consideration of the council, may be asked to serve an extended term.
<b>Governance</b>	The Pastoral Council reports to the Pastor and to the St. Edward Community. The council will be led by a lay chair and co-chair. Minutes of the meetings will be the responsibility of the secretary. The chair, co-chair and secretary will be selected from within the Council. Decisions will be made by consensus with prayerful consideration.  <p style="margin-left: 40px;"><b>Chair and Co-Chair:</b> Set meeting agendas, notify members of meeting times and place, and facilitate the Pastoral Council Meetings.</p> <p style="margin-left: 40px;"><b>Secretary:</b> Keeps an accurate record of the Pastoral Council meetings and posts minutes for community review. Disseminate agenda/minutes to the council members prior to each meeting.</p>
<b>Meetings</b>	Monthly with a minimum of 10 meetings per year and as needed. All members of the parish community are welcome to attend.
<b>Communication</b>	Minutes and meeting agendas will be sent via email or mailed to members. A summary of pastoral council activities will be posted in the parish bulletin.

Pastoral council agreement on 2/5/15

## St. Edward Parish Council and Ministries

### A. Liturgy

Item	Personnel	Ministry
Altar Linens	Cindy Sagar	Stations of the cross (Alecia) Adoration Prayer Group Divine Mercy Sunday
Altar Servers	Zaida Rosa Gonzalez	
Choir & Music	Ann King	
Extraordinary Eucharistic Ministers	Kristina Heagh-Avritt	
Flowers	Jen Cropp	
Greeters	9:00 Nancy Vandehey 5:30 Barb Henningsen	
Holy Eucharist to the Sick & Shut-ins	Rita Nussbaumer	
Lectors	Mark Susbauer	
Ushers	Need Volunteer	

### B. Councils

Council	Chair	Ministry
Pastoral Council	Mary Spiering (Interim Chair) Mathew Hunt (co-chair) Bob VanderZanden (Secretary) Barb Henningson Ann King Alecia Spiering Mitch Nussbaumer	Pastoral Planning Parish Picnic Parish Mission
Administrative Council / Finance	John Reding Tony Montes John Cartwright Roger Spiering Tony Spiering	Assist with carrying out pastoral plan.

### C. Education Ministry

Area	Contact	Ministry
Adult Faith Formation	Alecia Spiering	Dine Around- John Cartwright Pizza with the Saints – Tony M.
Religious Education	<u>Pre-School through 6<sup>th</sup> grade</u> Nancy Vandehey, Director <u>Grades 7 -11</u> Kristina Heagh-Avritt, Director	
Confirmation Class	Father Ben Patrick Weis	
RCIA	Father Ben	
Youth Group (Grades 7-12)	Mitch & Leah Nussbaumer	
Youth Participation Mass	Nancy Haren	

**D. Ministries**

<b>Ministry</b>	<b>Chair</b>	<b>Ministry</b>
Art Committee	Vicki Hurley	Art Review
Altar Society	Marlene Duyck, Chair Mountaindale Circle: Barb Henningson North Plains Circle: Ann King Shadybrook Circle: Bridget Sorensen West Union Circle: Agnes Nussbaumer Donna Herinckx, Treasurer	Benefit Tea Bingo Coffee & Rolls Funeral Luncheons
Cemetery	Tony Montes	Mass at the cemetery
Maintenance	Tom Hauth	

**E. Other Ministries**

<b>Area</b>	<b>Contact/Chair</b>
Garlic Festival	Parish Office
Giving Tree- Christmas	Jane Reding
Holiday Festival	Diane Serniotti Marianne VanDomelen
Parish Auction	Sue Hauth
Men's Breakfast	Need Chair
Church Library	Alecia Spiering
St. Vincent DePaul	Agnes Nussbaumer
Homeless Shelter in the winter SOS at Sunrise church	Alecia & Roger Spiering
KBVM Volunteers	Agnes Nussbaumer
Chamber of Commerce	Tony Montes
Parish Garage Sale	Charlotte Carlson
Rosary Makers	Rita Nussbaumer
Senior Center	Rita Nussbaumer



St. Edward Organizational Chart 2015

